

Voice Talent Guide & Engagement Overview

In partnership with [Voices.com](#)

Thank you for being part of this production. This document provides Voice Talent with a clear understanding of performance expectations, technical requirements, usage of recordings, and the working relationship with Voices.com.

This project is delivered in partnership with **Voices.com**, with **Gerard Dunning acting as Director**.

1. Scope of Work

Voice Talent are engaged to perform **improvised conversational recordings** designed to reflect authentic, natural human interaction.

Objective

The purpose of these recordings is to capture **natural, unscripted conversations between two speakers**, with a focus on realism, spontaneity, and expressive variation.

Voice Talent will:

- Participate in **paired conversational recording sessions**
- Work from **prompts and character direction** (provided prior to performance)
- Deliver performances that reflect **authentic conversational dynamics**
- Maintain professional performance and audio standards throughout

A director will be present to guide sessions.

Recording Location

Unless otherwise agreed, all recording work will take place at:

Coast FM Studios
346 Manns Road
West Gosford, NSW

2. Performance Approach

This work requires a **high degree of improvisation**. Voice Talent are expected to prioritise realism over polish.

What “Natural Conversation” Includes

- Minor errors (slips, restarts, self-corrections)
- Breathing and incidental sounds
- Hesitations and pauses
- Hedging language (e.g., “maybe,” “I think,” “kind of”)
- Natural cadence and rhythm (not overly performed)
- Emotionally appropriate reactions (laughter, surprise, frustration, etc.)
- Interruptions and overlapping intent (see technical section for execution constraints)
- Clarification questions
- Expressions of emotion
- Topic shifts or tangents
- Filler words (e.g., “um,” “uh,” “like”)

This list is not exhaustive. Any behaviour typical of real human conversation is appropriate.

3. Conversation Structure

- Scenes typically run **5–8 minutes** in recorded length
- Duration may vary depending on the topic and flow of conversation
- Conversations should **begin, develop, and conclude naturally**

Voice Talent are encouraged to:

- Start, steer, and shift conversations organically
- Allow discussions to evolve beyond the initial prompt
- Let conversations end naturally when complete

Prompts are intended only as a starting point

4. Technical Requirements

Voice Talent must ensure recordings meet professional audio standards.

Performance Protocol

- Speak **individually and clearly** (no overlapping audio in final recording)
- Allow space between speaking turns
- Do not interrupt in a way that causes unusable overlap
- Always complete phrases or thoughts

Audio Quality Standards

- Maintain appropriate microphone distance
- Avoid plosives, pops, and distortion
- Eliminate clicks, lip smacks, and extraneous noise
- Remain silent while the other speaker is performing
- Ensure clean, consistent recording levels
- Voices.com reserves the right to reject recordings that do not meet performance or technical standards

Personal Devices

Voice Talent may optionally bring their own **digital devices (e.g., laptop or tablet)** to reference materials or prompts, provided that:

- All devices must be fully silent (including fan, notifications, and alerts)
- It does not impact recording quality in any way such as introducing electrical or acoustic interference into the recording environment

5. Deliverables

Deliverables include:

- Conversational voice recordings
- Performance audio files (raw and/or processed)
- Any recorded material generated during sessions

Only **usable, approved audio** is considered part of the final deliverables.

Voice Talent may be requested to:

- Participate in follow-up sessions
- Re-record material to address quality or performance issues

6. Usage of Recordings (AI Voice Model Training)

All recordings provided by Voice Talent are intended for use by Voices.com in the development of artificial intelligence systems. Recordings are not used to create an identifiable synthetic or cloned version of the Voice Talent's voice for standalone commercial exploitation.

Primary Use

Recordings will be used for:

- Training speech recognition systems
- Training natural language processing models
- Training and improving text-to-speech systems
- Developing and enhancing AI-driven voice technologies

This includes both:

- Generative AI systems
- Non-generative machine learning systems

Additional Use

Recordings may also be used for:

- Internal demonstrations
- Product development
- Client presentations
- Marketing and promotional activities related to Voices.com

Usage Duration

Usage is **ongoing and without time limitation**.

7. Ownership and Rights

- All approved deliverables become the property of Voices.com
- Recordings may be edited, modified, and combined with other materials
- Voice Talent do not retain ownership of submitted deliverables

All usage is limited to the purposes outlined in this document.

8. Content Control and Safeguards

Voices.com applies safeguards to ensure responsible use of Voice Talent recordings:

Recordings are not used outside the defined purposes

Recordings will not be used in content that is:

- Obscene
- Discriminatory
- Harmful to the reputation of the Voice Talent

Voices.com takes reasonable steps to:

- Secure stored recordings
- Prevent unauthorized access using current industry practices

9. Confidentiality

Voice Talent are expected to:

- Keep all scripts, prompts, and project materials confidential
- Not disclose project details or recording content
- Use provided materials solely for the purpose of completing recordings
- Refrain from posting or referencing the work on social media unless expressly permitted

Where required, materials should be securely deleted after completion.

10. Compensation

- Payment rate: **AUD \$360 per completed planned hour of audio**
- Payment is based on **approved, usable recordings only**

Payment Terms

- Voice Talent will be notified once recordings are approved
- Payment is made upon invoice submission
- Invoice terms: **30 days from approval and receipt of invoice (whichever is later)**

Additional Notes

- The stated rate is all-inclusive and covers all time, performance, preparation, and participation
- The rate **does not include** or reimburse any costs or expenses incurred by the Voice Talent
- Some sessions may produce more audio than required
- Payment is based on the **agreed planned duration (whole hours only)**
- Additional recorded time beyond the agreed duration is not payable

- Engagement does not guarantee a minimum number of recording hours beyond any individually scheduled sessions.

Invoices should be sent to Gerard Dunning by email to: **gerard@gerarddunning.com**

Or by posting to:

Gerard Dunning
PO Box 5093, Erina Fair
Erina
NSW 2260
Australia.

11. Working Relationship

- Voice Talent are engaged by **Voices.com** as independent contributors
- Voices.com defines:
 - Scope of work
 - Usage of recordings
 - Compensation structure

Role of Gerard Dunning (ABN: 44 307 959 263)

Gerard Dunning acts in a facilitation and directing capacity only and does not assume contractual or financial liability.

Gerard Dunning acts as:

- Director
- Talent Acquisition
- Session facilitator (where applicable)
- Payment facilitator

Gerard Dunning:

- Is **not a contracting party**
- Does **not enter into usage or NDA agreements** with Voice Talent

12. Summary

Voice Talent are engaged to deliver **authentic, natural conversational performances** for use in **AI voice model training and related applications**.

Success in this work depends on:

- Realistic, unscripted delivery
- Strong listening and interaction skills
- High-quality technical recording standards

13. Agreement

Before getting started, all contributors must complete and sign the following agreement with Voices.com as well as signing this document. Please review the NDA Terms with Voices.com at:

<https://form.voices.com/t/7wP2zs41hsus>

Please note that on the bottom of the NDA page, it asks for your role in the project (Producer, Talent, or Both). Please answer accordingly.

By signing below, the Voice Talent confirms that they have:

- Read and understood the contents of this Voice Talent Guide & Engagement Overview
- A clear understanding of the performance expectations, technical requirements, and working conditions
- A clear understanding of how their recorded material will be used, including for AI voice model training and related purposes by Voices.com
- Acknowledged the compensation structure and payment terms

This acknowledgement confirms understanding of the information provided. It does not constitute a separate contractual agreement beyond the engagement with Voices.com (linked above).

Voice Talent Name: _____

Signature: _____

Date: _____